

PINELLAS COUNTY SCHOOLS
INSTRUCTIONAL SUBSTITUTE REPORT
 (Screen C12)

Please Type or Print
 --- NO RED INK ---

Run Number _____

PLD # _____

Cost Center NBR _____

Cost Center Name _____

Pay Date ____ - ____ - ____

Date	Hours	(last 4) Sub-SS-NBR	JB #	"R" (1-4)	Sub-Employee-Name	(last 4) Reg-SS-NBR	JB #	Reg-Employee-Name	Absence Code	Fund	Func	Objt	Cntr	Proj	Subp	Prgm	X
1												0140					
2												0140					
3												0140					
4												0140					
5												0140					
6												0140					
7												0140					
8												0140					
9												0140					
10												0140					
11												0140					
12												0140					
13												0140					
14												0140					
15												0140					

_____ TOTAL SUB HOURS THIS PAGE

Authorized Approver's Signature: _____

_____ TOTAL SUB HOURS ALL PAGES

Prepared by: _____

Please do not put more than 15 transactions on a page. Use additional pages if necessary.

White – Payroll

Yellow – School/Department